



DEPARTMENT OF THE NAVY
COMMANDING OFFICER
NAVAL AIR STATION
700 AVENGER AVENUE
LEMOORE, CALIFORNIA 93246-5001

IN REPLY REFER TO:

NASLEMINST 10570.1W
N3AT

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NAS LEMOORE INSTRUCTION 10570.1W

From: Commanding Officer, Naval Air Station Lemoore

Subj: ANIMAL POSSESSION, LICENSING, AND CONTROL

Ref: (a) SECNAVINST 6401.1B
(b) Kings County Code of Ordinance
(ORD No. 35051, 7-10-73) Chapter 4
(c) OPNAVINST 6250.4C

1. Purpose. To establish rules for the control of animals onboard Naval Air Station (NAS) Lemoore per references (a) through (c).

2. Cancellation. NASLEMINST 10570.1V

3. General

a. Control of animals onboard NAS Lemoore is necessary to protect the health of personnel, government, privately-owned animals, and property.

b. Pet ownership onboard NAS Lemoore is a privilege granted by the Commanding Officer. Permission is dependent upon the animal's ability to live harmoniously within the military community and the owner's willingness to comply with governing regulations. Failure to comply with these regulations may result in loss of pet privileges. Any deviation from this regulation will require an approved exception to policy. Requests for exceptions to policy shall be routed through the Housing Office, installation Veterinarian, and authorized by the Commanding Officer.

4. Licensing, Registration, and Veterinarian Requirements

a. All pets maintained in the Lincoln Military Housing area shall be registered under the sponsor's name at the NAS Lemoore Veterinary Treatment Facility and Lincoln Military Housing as part of check-in procedures or within one week of their arrival on the installation. Requirements for registration include:

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(1) Photographic record.

(2) Scheduling for a permanent identification microchip implant within 30 days of arrival on the installation.

(3) Proof of current rabies vaccination.

b. All dogs and cats, over four months of age, must be vaccinated for rabies. The vaccine must be approved by the state of California and administered by a licensed veterinarian. Vaccinations must be kept current. All dogs must have a current distemper combination vaccination. All cats must have a current panleukopenia combination vaccination.

c. All dogs over four months of age must have a current Kings County dog license. Kings County dog licenses may be obtained at the Kings County Animal Control Office in Hanford or Justice Courts (City Hall) in Lemoore, Corcoran, and Avenal.

d. Residents with visiting dogs and cats must comply with this regulation with the exception of registration and licensing requirements.

e. Pets not registered within one week of their arrival, and pets without a permanent identification microchip implanted within 30 days of their arrival, will be removed from the installation immediately upon discovery. The owner is responsible for his/her pet and must pay any fees required to regain possession of an impounded pet.

5. Restrictions and Requirements

a. Residents of Unaccompanied Housing (UH) are not authorized to keep pets onboard NAS Lemoore. However, UH residents may keep fish in a 10-gallon or smaller aquarium.

b. Pets are allowed in Lincoln Military Housing. Owners and their pets are subject to the following restrictions and requirements:

(1) Each household is restricted to have no more than two pets (dogs and/or cats), not including fish or animals listed in paragraph 5.b.(2). Dog and cat owners are required to neuter or spay their dog or cat prior to reaching reproductive

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age. Exceptions to this policy can be considered on a case-by-case basis as determined by Commanding Officer, NAS Lemoore.

(2) Birds, small mammals (e.g. hamsters, guinea pigs, mice, etc), or small non-poisonous reptiles (no longer than 36 inches in length) commonly held as pets may be kept in Lincoln Military Housing, provided the pets are maintained in a sanitary manner.

(3) Farm type domestic animals (e.g. bovine, goats, pigs, sheep, fowl, etc) are not authorized. Horses may be owned and boarded only in the stables operated by the Lexington Equestrian Center.

(4) Exotic hybrid animals and dog breeds including Chows, Doberman Pinschers, Presa Canarios, Pit Bulls (American Pit Bull Terrier, American Staffordshire Terrier, Staffordshire Bull Terrier), Rottweilers, any Wolf Hybrid, or any mix of the aforementioned breeds, non-human primates, ferrets, and other wild animals are not authorized.

(5) Fish must be kept in aquariums or fish tanks. They may not be kept in yard pools.

(6) Pets are not permitted to run loose in housing, school, commercial, or residential recreational areas. All pets must be on a leash and controlled by a mature, responsible person (at least 12 years old), or properly contained in a fenced yard.

(7) Pets may be taken off the leash while their owners are jogging or exercising in the running track area north of Franklin Avenue between the recreational area and Nimitz Circle. Pets off the leash will be maintained under voice command of the owner(s) at all times. If the animal is not capable of being controlled by voice command while off leash, the privilege of being off leash will be revoked. Any additional violation of this procedure will result in the pet being apprehended by Naval Facilities Engineering Command Southwest (NAVFAC SW) Public Works Department (PWD) and turned over to Kings County Animal Control.

(8) Pet owners will maintain their pet domains, including yard, in a sanitary condition. Owners will collect and dispose of their pet's fecal material when being walked on a

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leash outside of the owner's yard. Failure to comply with this directive will terminate pet privileges.

(9) The breeding of animals on the installation is prohibited. "Accidental" litters may not be kept beyond nine weeks.

(10) The owner is responsible for the removal and disposal of the carcass if their animal dies. Burial of animals onboard NAS Lemoore is strictly forbidden.

(11) No pets will be left unattended in a vehicle onboard NAS Lemoore during the summer (i.e. May through September). This is a semi-desert area, and in the summer, temperatures can exceed 140 degrees Fahrenheit inside a vehicle.

(12) Owners must provide adequate nutrition, shelter, and medical care for their pets. Pet owners are required to keep and feed pets indoors or outdoors under close supervision (such as on leash and collar or other physical control device-cage, fenced yard, etc). The Base Veterinarian or Veterinary Technician may assist Security on cases of alleged animal abuse or neglect by examining the animal and its premises.

c. Animal owners are responsible for their pet(s) at all times. The U.S. Government, Kings County, and officers or employees of either agency are not liable to the owner of an impounded pet, when acting in good faith they release that animal to a person claiming to be, but not in fact being, entitled to reclaim the animal(s).

d. Neither the U.S. Government, Kings County, nor its officers or employees shall be liable for injury or disease to any animal incurred while said animal is being captured, transported, or impounded.

e. For the purpose of discharging the duties imposed by this instruction or other applicable law and to enforce the same, PWD personnel, or any police officer, may enter tenant residential property, except dwellings located thereon, as follows:

(1) When in pursuit of any animal which he/she has reasonable or probable cause to believe is subject to

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impoundment pursuant to this instruction or other applicable law.

(2) To impound or place in isolation any animal which he/she has cause to believe or suspect has rabies or is a biting animal.

(3) To inspect animals isolated pursuant to this instruction or applicable law during daylight. As a condition of the authority set forth in this instruction, except where time does not permit in an emergency or when in fresh pursuit, before entering upon private property, a reasonable effort shall be made to find the owner/resident thereof to request permission to enter upon such property and to explain the purpose for such entry.

f. Any person who has an animal in his/her possession, custody, or control, who willfully fails or refuses to exhibit such animal or license, or any unclaimed record, for inspection upon demand by the PWD Animal Control personnel, is in violation of this instruction and the Uniform Code of Military Justice (UCMJ).

g. Any person who breaks open a dog pound, animal shelter, temporary pound, pound vehicle, or live animal trap, or who willfully resists, delays, or obstructs PWD personnel, or any police officer, in the discharge of, or the attempt to discharge, any duty of his/her office is in violation of this instruction and the UCMJ.

h. Any person may file a complaint of violation with PWD personnel in writing, signed by and bearing the address of the complainant. The complainant shall state the place where such violation exists, describe such animal and its conduct, and give the name and address of its owner or keeper if known. PWD personnel will, upon receiving the complaint or on his/her personal knowledge, investigate and if a violation exists, issue a notice of abatement or take such other action as is necessary.

6. Prevention of Free Roaming (Feral or Stray) Cats and Dogs

a. This section, in conjunction with references (a) and (c), establishes policy for the prevention of free roaming (also called feral or stray) cats and dogs, with the objective of preventing injury or disease to Navy personnel, their personal

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pets, and reducing adverse impacts on native wildlife. A key factor in eliminating free roaming cat and dog populations is to prevent new animals from being introduced into the wild. Responsible pet ownership is required and all pet owners shall adhere to the following:

(1) Keep and feed pet animals indoors or under close supervision when outdoors.

(2) Neuter or spay cats and dogs before they reach reproductive age.

(3) Adhere to vaccination guidelines as required by federal, state, and local law.

(4) NAS Lemoore residents shall not feed feral animals on the installation.

(5) Abandonment of pets is prohibited.

(6) Comply with all humane and animal control regulations at the federal, state, and local level.

7. Vicious Animals

a. The Commanding Officer may, upon investigation, determine any animal to be vicious and bar it from the installation.

b. Any pet involved in a biting or attacking incident onboard NAS Lemoore will immediately be placed in quarantine and is subject to barment from the station. All costs incidental to the bite/scratch incident, impoundment, as well as any fines levied by the Kings County Animal Control Office (ACO), or justice system, are borne by the pet owner. All quarantines will be a minimum of 10 days.

c. Any dog running at large and which, by reason of its vicious disposition, is dangerous to persons or property may be captured or tranquilized by qualified personnel. Wild dogs in captivity will be turned over to Kings County Animal Control Services. **Tranquilizer guns will be used only by authorized persons.**

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8. Penalties for Violations

a. The following action(s) will be initiated against animal owners for the following infractions:

<u>Infraction</u>	<u>1st Offense</u>	<u>2nd Offense</u>	<u>3rd Offense</u>
Provoked bite/attack	Warning *Quarantine	Bar animal from station *Quarantine	N/A
Unprovoked bite/attack	*Bar from station *Quarantine	N/A	N/A
Unregistered/ Stray	Impounded a maximum of seven days; transfer to SPCA if unclaimed	Transfer to SPCA	Bar animal from station
Noncurrent vaccination	10 day notice of abatement	Transfer to SPCA	Bar animal from station
No registration chip	10 day notice of abatement	Transfer to SPCA	Bar animal from station
Leash law	Notice of abatement	Within six months, impound and transfer to SPCA	Within six months, bar animal
Animal abuse	Impound, transfer to SPCA **Revoke pet possession privilege	N/A	N/A
Unsanitary area	***48 hour notice of abatement	Transfer to SPCA	Revoke pet possession privilege
Noise complaint	Letter of Warning (LOW)	Letter of Probation (LOP)	Revoke pet possession privilege

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*As outlined in paragraph 7b.

**Revoking pet possession privilege and legal action pending (i.e. fines or other legal action as deemed necessary by PWD personnel and/or NAS Lemoore Commanding Officer and Kings County).

***Reported to Housing Eviction Review Board for action.

b. Any animal found under conditions such as unregistered, unlicensed, without microchip, etc or in areas prohibited by this instruction, shall be impounded by PWD Animal Control personnel. The owner is responsible for his/her pet and must pay such fees as required to regain possession of said animal and must inform the PWD when the animal(s) is reclaimed.

9. NAS Lemoore Housing Office. Ensure that all persons applying for government housing are presented with a copy of this instruction and sign documents acknowledging that they have read and understand it. Provide recommendation(s) on all exceptions to pet policy requests. Take appropriate action as directed by the Housing Eviction Review Board.

10. NAS Lemoore PWD

a. PWD Animal Control will provide animal control services.

b. PWD will capture domestic animals and scan for a microchip. If the animal has been microchipped, PWD will attempt to make contact with the animal's owner. If the animal is not microchipped or the owner cannot be identified or contacted, PWD will transport the animal to Kings County Animal Control. All feral cats will be transported to Kings County Animal Control. Non-feral cats will be referred to The Cat Depot for evaluation and adoption consideration. If owners are searching for lost animals and believe their animal was picked up by Public Works, they can look in the caged area at the north end of Building 773. If their animal is there, they can call PWD Service Desk to retrieve the animal. If owner retrieves an animal, Boiler Patrol will log owners name, address, phone number, and verify with photo identification.

(1) Duty Hours are Monday-Friday 0700 to 1530. Contact PWD Service Desk at (559)998-4123.

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c. PWD Animal Control Service Procedures

(1) Dogs

(a) PWD Animal Control will capture dogs and scan for microchip.

(b) Dogs with a microchip will be transported and held in staging area at Building 773 for 48 hours (awaiting notification of owner). If owner cannot be identified or fails to respond, the animal will be transported to Kings County Animal Control.

(c) Dogs without a microchip will be transported directly to Kings County Animal Control.

(2) Cats

(a) PWD Animal Control will capture cats, scan for microchip, and classify as feral or non-feral.

(b) Non-feral cats will be offered to The Cat Depot at Building 977 for evaluation and be considered for possible adoption. All cats that are not accepted will be transported to Kings County Animal Control.

(c) Feral cats will be transported directly to Kings County Animal Control.

(3) Dead Animals

(a) PWD Animal Control will remove and dispose of the animal according to Kings County Guidelines.

(4) Wild Animals

(a) PWD Animal Control will capture wild animals and contact Kings County Animal Control for further direction. During non-duty hours, (Monday-Friday 1530 to 0700, weekends, and holidays), contact NAS Lemoore Security Detachment at (559) 998-4776.

d. After working hours, NAS Lemoore Security Detachment personnel will capture domestic animals, transport them for

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staging at Building 773, and inform PWD Boiler Patrol personnel of capture. (Animal Control catch poles and nets can be accessed at Building 773 staging area connex box.) For unruly animals that cannot be detained and pose a threat to the public, NAS Lemoore Security Detachment personnel are instructed to contact PWD Animal Control/Boiler Patrol personnel for handling. Upon notification of detained animals in staging area, PWD Boiler Patrol personnel shall monitor animal(s) every eight hours until commencement of regular business hours. If owners are searching for lost animals and believe their animal was picked up by Public Works or Security, they can look in the caged area at the north end of Building 773. If their animal is there, they can call PWD Boiler Patrol at (559)707-8947 to retrieve the animal. If the owner retrieves an animal, Boiler Patrol will log owners name, address, phone number, and verify with photo identification.

e. After Hours Animal Control Service Procedures

(1) Dogs

(a) NAS Lemoore Security Detachment personnel will capture dogs and transport them to staging area at Building 773.

(b) The patrolman will place dog in a cage, annotate time/date in the log book, and notify the on duty PWD Boiler Patrol personnel.

(c) PWD Boiler Patrol personnel will monitor the animal every eight hours until relieved by PWD Animal Control personnel.

(d) PWD Animal Control personnel will begin processing animal(s) as stated in the Duty Hours service procedures section of this document.

(2) Cats

(a) NAS Security Detachment personnel will capture cats and transport to staging area at Building 773.

(b) The patrolman will place the cat in a cage, annotate time/date in the log book, and notify the on duty PWD Boiler Patrol personnel.

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(c) Boiler Patrol personnel will monitor the animal every eight hours until relieved by PWD Animal Control personnel.

(d) PWD Animal Control personnel will begin processing animal(s) as stated in the Duty Hours service procedures section of this document.

(3) Dead Animals

(a) PWD Boiler Patrol will remove and dispose of the dead animal according to Kings County Guidelines.

(4) Wild Animals

(a) NAS Security Detachment personnel will try and capture or detain the animal.

(b) If NAS Security Detachment is unable to capture or detain animal, they will contact PWD Boiler Patrol.

(c) PWD Boiler Patrol will respond to location, contact PWD Animal Control, and monitor animal until Animal Control arrives on location.

(d) If unable to capture the animal, contact Kings County Animal Control for further direction.

11. Kings County Animal Control (KCAC). The KCAC office will, upon application, provide the following services:

- a. Provide license services for dogs kept in Kings County.
- b. Provide recommendations concerning animal abuse, animal attack, bite/scratch cases, and provide health and care recommendations for pets maintained aboard this installation.
- c. Assist investigations of all animal attack, bite, and scratch cases, and make recommendations in accordance with California Civil Code and Kings County Code of Ordinance.
- d. Provide quarantine and impoundment services for unlicensed, unvaccinated animals involved in animal attack,

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bite, and scratch cases. These cases are subject to any fines and/or fees levied by Kings County Animal Control Office.

12. Kings County Humane Society. Will provide stray animal impoundment for animals picked up on NAS Lemoore and not reclaimed prior to transfer. These organizations will also facilitate adoption or relocation of unclaimed animals.

13. NAS Lemoore Veterinary Treatment Facility. The U.S. Army Veterinary Treatment Facility will:

a. Maintain records of all dogs and cats registered in Lincoln Military Housing. If at the time of registration, it does not have a microchip, one will be provided at a nominal fee to the owner.

b. Investigate all identified cases of zoonotic disease that could spread through the installation pet population to humans, and make recommendations to Naval Hospital Lemoore Public Health Officer.

c. Provide recommendations concerning animal abuse, animal bite/scratch cases, and health and care of pets kept onboard the installation.

d. Investigate all animal bite/scratch cases reported onboard NAS Lemoore, and make final disposition of such cases to Naval Hospital Lemoore Public Health Officer.

e. Coordinate all animal attack, bite, and scratch investigations with the station PWD Animal Control.



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